

Jail Study Committee
Special Meeting Minutes (same as Notes) – Approved 1-19-17
Tuesday, November 1, 2016 1:00 PM
Legislature Chambers

Attendance

Attendee Name	Title	Status
Rich John	Chair	Present
Martha Robertson	Member	Present
David McKenna	Member	Present
Anna Kelles	Member	Present
James Dennis	Member	Present
Catherine Covert	Clerk, Tompkins County Legislature	Present
Joe Mareane	County Administrator	Present
Brian Robison	Undersheriff	Present
Patricia Buechel	Probation & Community Justice Director	Present
Ray Bunce	Jail Administrator	Present
Marcia Lynch	Public Info. Officer, County Administration	Present
Paula Younger	Deputy County Administrator	Present
Loren Cottrell	Deputy Director, ITS	Present
Dooley Kiefer	Legislator	Present

Guests: Press

Call to Order

Mr. John, Chair, called the meeting to order at 1:19 p.m.

Presentations/Interviews: Responses to Request for Proposals - Criminal Justice/Jail Population Trend Needs Assessment

Members and staff reviewed and agreed with the list of questions proposed for the two consultants following their presentations.

Interviews by videoconferencing and Skype were conducted at this time.

The two consultants interviewed were the Center for Governmental Research (CGR) of Rochester, New York, and cp/ILPP of Berkeley California. Both firms provided an overview of their proposals and explained their approach. Questions by members of the Committee and staff followed.

Following the interviews and presentations, it was MOVED by Ms. Robertson, seconded by Mr. McKenna, and unanimously adopted by voice vote, to hold an executive session at 3:33 p.m. to discuss contract negotiations. The meeting returned to open session at 4:12 p.m.

The consultant selection committee consisting of all members of the Jail Study Committee along with the County Probation and Community Justice Director, Jail Administrator, and County Administrator supported unanimously the recommendation of the Center for Governmental Research (CGR).

It was MOVED by Mr. McKenna, seconded by Mr. Dennis, and unanimously adopted by voice vote, to recommend and retain the Center for Governmental Research (CGR) of Rochester, New York, as

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the consultant to undertake a Criminal Justice/Jail Population Trend Analysis. [Subsequent to this meeting, the County Administrator prepared a resolution to submit to the Legislature for consideration to recommend this consultant.]

Next Meeting

The Committee agreed to have a report on alternative ATI's (Alternatives to Incarceration) programs at the next meeting.

Adjournment

The meeting adjourned at 4:16 p.m.