

Minutes of the Public Works Subcommittee of the Consolidation and
Shared Services Commission

December 17, 2010

Present: Valerie Haynes, Carol Golden, Alice K. Small; on phone - Joe Stefko, Scott Sittig of CGR.

It was noted that at the request of the full Commission, the subcommittee's charge was expanded to include the Sewer Operating Committee and the Borough Parking operation.

The first order of business was a discussion of the Public Works, Parking and Sewer sections of the December 1 draft of the Baseline Report and related appendices. Joe and Scott clarified a number of points and concurred that several items in the draft required clarification or adjustment. A revised draft will be available prior to the monthly Commission meeting on December 22.

Second, the subcommittee discussed the scheduling and agenda of a tour of the main public works facilities in the Borough and Township, including the Sewer Operating Committee. Joe explained that the tour would take approximately one hour, followed by a meeting with the two Public Works Superintendents and staff, also expected to require about an hour. There was a general discussion of the topics to be addressed, and Scott volunteered to draft suggested questions which will be provided to the Committee members after the first of the year.

Subsequent to the meeting it was determined that the site visit and staff meeting will occur on January 20, prior to the next subcommittee meeting on January 21.

VWH