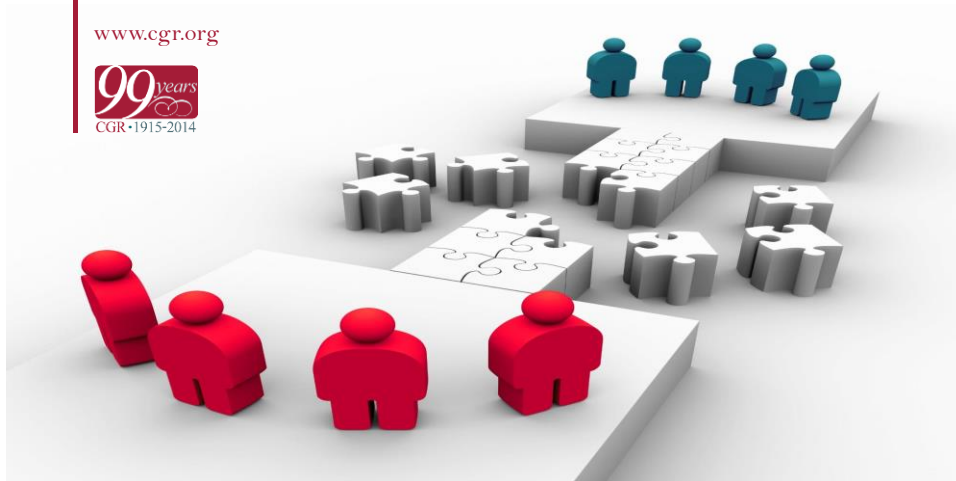


Village of Medina Draft Dissolution Plan

Presented by the Village of Medina Dissolution Study Committee

A presentation made in partnership with the **Center for Governmental Research, Inc.** with funds from the NYS Department of State Local Government Efficiency Grant

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Today's Presenters

- ▶ **Scott Sittig**
 - ▶ *Associate Director at CGR, Rochester (NY)*
- ▶ **Paul Bishop**
 - ▶ *Senior Associate at CGR, Rochester (NY)*
- ▶ **Members of the Dissolution Study Committee**
 - ▶ *Don Colquhoun (Chair) (Village)*
 - ▶ *Andrew Meier (Mayor) (Village)*
 - ▶ *Cindy Robinson (Town)*
 - ▶ *Thurston Dale (Village)*
 - ▶ *Mark Irwin (Deputy Mayor) (Village)*
 - ▶ *Charlie Slack (Village)*

Welcome

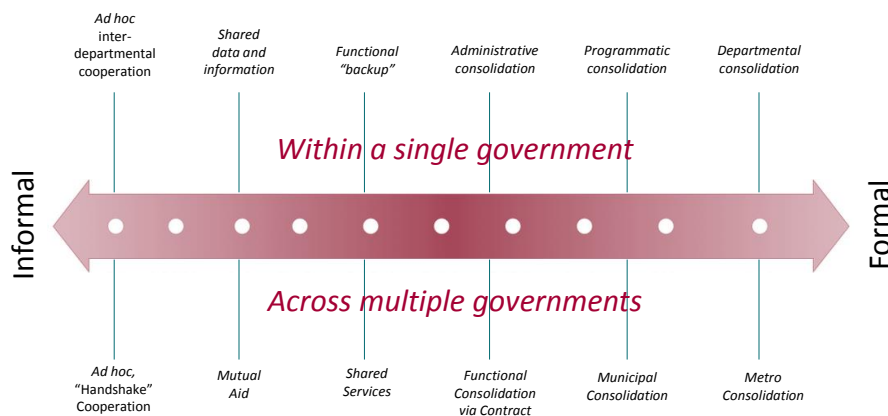
- ▶ The goal of this session is to walk through the draft dissolution plan and hear public feedback
 - ▶ *What's included?*
 - ▶ *What is the community reaction to the draft plan?*

- ▶ The full plan can be viewed or downloaded at www.cgr.org/medina

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A Range of Options



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Dissolution Plan

- ▶ Elements of the Plan
 - ▶ Dissolution Costs
 - ▶ Village Staff Impact
 - ▶ Disposition of Property and Assets
 - ▶ Disposition of Fund Balances
 - ▶ Disposition of Debt
 - ▶ Agreements
 - ▶ Continuation of Services
 - ▶ Village Laws
 - ▶ Date of Dissolution
 - ▶ Cost and Tax Impact

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Estimated Dissolution Costs

- ▶ Potentially \$120,000
 - ▶ Consultant Fees - \$10,000
 - ▶ Legal Fees - \$100,000
 - ▶ Miscellaneous - \$10,000

- ▶ Transitional costs for dissolutions in many communities have been paid for with grants from the NYS Department of State

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Village Staff Impact

- ▶ Discontinue Mayor and Village trustee positions
- ▶ Village Clerk and staff would be offered opportunities to continue as Town employees or as part of the new Local Development Corporation (LDC)
- ▶ Village Zoning Officer and clerk would be discontinued, but a Town will hire the equivalent level of staff
- ▶ Discontinue the DPW Superintendent
 - ▶ *Cost shifts are assumed for the towns to add supervision capacity*
- ▶ All DPW personnel would be eligible to transfer to Town Highway Departments and/or LDC for water/sewer

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Fire and Police Staff Impact

- ▶ Fire and Police staff would be offered opportunity to continue
 - ▶ Firefighters in the context of a new Joint Fire District and independent fire company
 - ▶ Police through a Townwide Police Force with expanded capacity for policing both towns
- ▶ Civil Service laws would protect current staff and assure they have the opportunity to continue in the new operations

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Volunteer Village Boards and Committees

- ▶ The following volunteer boards would be discontinued
 - ▶ Village Planning and Zoning Board
 - ▶ Cable TV Advisory Board
 - ▶ Community Police Task Force

- ▶ Boxwood Cemetery Committee will continue and future appointments would be made by Ridgeway Town Board
- ▶ Parks Committee may be continued by Towns
- ▶ Tourism Committee may be continued by Towns

Disposition of Property and Assets

- ▶ Unless sold prior to the date of dissolution, all property of the Village will revert to one of the two towns, the LDC, the Fire District or the non-profit ambulance company
 - ▶ Dissolution Plan outlines probable distribution
- ▶ Water and Sewer facilities will become the property of the LDC
- ▶ Fire apparatus will revert to the new Fire District
- ▶ Ambulance apparatus will transfer to the new ambulance company
- ▶ DPW assets and equipment will be split between the towns and the LDC

Disposition of Fund Balances

- ▶ Village intends to use general fund balances to pay down general fund debt prior to dissolution
- ▶ Water and Sewer fund balances will revert to the LDC
- ▶ Remaining general fund balances will revert to the two towns based upon their share of the taxable assessed valuation of the Village
- ▶ Most recent fund balances
 - ▶ Sewer Fund - \$390,000
 - ▶ Water Fund - \$658,000
 - ▶ General Fund - \$208,000

Disposition of Debt

- ▶ \$1.6 Million – General Fund
 - ▶ Will retire some through normal payment by date of dissolution
 - ▶ Will retire some through sale of assets and use of fund balance
 - ▶ Remaining debt will be taxable to properties in the former Village only
 - ▶ One Town will need to serve as Fiduciary Agent and collect from the other town
- ▶ \$1.1 Million – Sewer Fund
 - ▶ Will revert to LDC and be chargeable only against Sewer Users
- ▶ \$58,000 – Water Fund
 - ▶ Will revert to LDC and be chargeable only against Water Users

Other Village Obligations

- ▶ Village currently pays retiree health benefits for 13 former employees.
 - ▶ These payments would continue and be chargeable as part of the outstanding debt only against the properties of the former Village

Continuation of Services

- ▶ Towns will assume legislative responsibility for the area within their borders
- ▶ Admin services will be assumed by both Towns with increases in capacity to cover some additional work
- ▶ Village Records will remain at Village Hall
 - ▶ Village Hall likely will be owned by Fire District
- ▶ Street maintenance and associated work (e.g. snow plowing, storm sewers) will be provided by both towns
- ▶ Two light districts will be established to maintain Village
- ▶ Boxwood Cemetery will revert to the Town of Ridgeway

Continuation of Services

- ▶ Water and Sewer will be continued through a LDC
- ▶ Zoning and Code Enforcement will be provided by both Towns
- ▶ Fire Services will continue through establishing a new Joint Fire District
 - ▶ Independent Fire Company
- ▶ Non-profit Ambulance Company will handle EMS in partnership with the Joint Fire District
- ▶ Police Services will continue through establishing a Townwide Police Department that serves both Towns

Continuation of Services

- ▶ Animal Control would be responsibility of Towns
 - ▶ Currently the Village police handle this and a new Townwide Police Department may choose to continue
- ▶ Accounting, assessor and elections would all be the responsibility of the Town – little impact
- ▶ Town Attorney will need to expand some capacity

Village Laws

- ▶ All relevant laws of the Village will remain intact for up to two years
- ▶ Towns will have the opportunity to blend their codes with Village codes during that time
- ▶ It is anticipated that nearly all of the laws of the Village would be adopted and enforced by the Towns so they continue to apply inside the Village

Date of Dissolution

- ▶ Potential Effective Date: December 31, 2016
- ▶ Two years to plan and implement should dissolution be voted and approved in 2014
- ▶ *ONLY applies if Village Board approves and passes resolution to put the Dissolution Plan before voters for a referendum*
- ▶ *As of today, the Village Board has not even formally considered the Dissolution Plan*

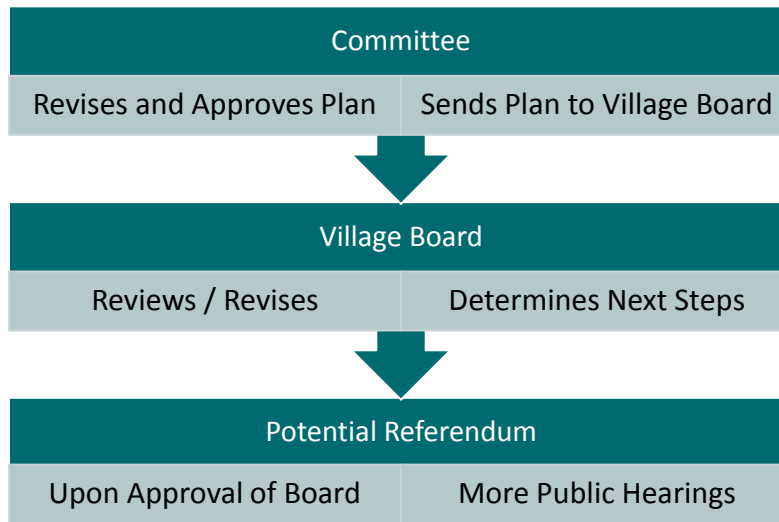
Fiscal Benefit to Community

- ▶ Cost Savings = \$277,000
 - ▶ 2% of combined budgets
 - ▶ 4% of Village budget
 - ▶ 10% of Village tax levy
- ▶ New Revenue from Citizens Empowerment Tax Credit - \$541,000
- ▶ *Total Benefit = \$818,000*

Annual Property Tax Impact

- ▶ Tax impact analysis based on
 - ▶ Village, Town, Fire, Street and Future Debt District levies
- ▶ *Median Home Value - \$70,000*
- ▶ Ridgeway
 - ▶ Village – Save \$360
 - ▶ Savings of \$5.19 per thousand from current \$19.49 or roughly 27%
 - ▶ Outside of Village – Cost \$220
 - ▶ Increase of \$3.12 per thousand on current \$6.71 or roughly 46%
- ▶ Shelby
 - ▶ Village – Save \$470
 - ▶ Savings of \$6.70 per thousand from current \$19.80 or roughly 34%
 - ▶ Outside of Village – Cost \$60
 - ▶ Increase of \$.81 per thousand on current \$8.36 or roughly 10%

Process & Next Steps



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Other Considerations

- ▶ Potential CETC available from two town merger = \$447,000
- ▶ Citizen's could petition for a dissolution vote
 - ▶ Separate process with separate legal protocols
 - ▶ Only need 10% of the registered voters
 - ▶ Vote would be up/down for dissolution irrespective of dissolution plan
 - ▶ Dissolution plan would be developed subsequent to the vote

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Public Comment

Contact Information

www.cgr.org/medina

- ▶ Contact using email on the website
- ▶ Call the Village Office
- ▶ Talk to a committee member
- ▶ Contact a Village Board Member