

Position: Policy Analyst

Summary

The Center for Governmental Research (CGR) seeks an individual or individuals to provide research support for CGR engagements. Tasks include

- Collection and analysis of qualitative and quantitative information,
- Presentation of data in graphical and tabular form, and
- Written interpretation and presentation of findings.
- Senior-level staff participates in project development & planning, client management.
- Position requires management of multiple projects under supervision of senior staff member.

Qualities Needed

- We seek candidates with some advanced coursework or training in economics, statistics, public policy, public administration, or a related field.
- Excellent communication and technology skills required.
- Strong analytical abilities and superior writing skills necessary.
- Experience with the public and not for profit sectors is desirable. We are particularly interested in candidates with local government experience.
- Ability to work simultaneously on a range of projects with a diverse team is vital.

Opportunity

This is a permanent, full-time position in Rochester NY. Occasional travel may be required. Title and salary are commensurate with experience.

If interested, submit your resume and a cover letter describing how your training and experience prepares you for employment with CGR. Applicants should submit materials electronically to ssittig@cgr.org.